



AUTHORIZATION FOR UNIFORM FIRE SAFETY OFFICER

FILM/SPECIAL EVENTS -- DIRECT PRE-PAYMENT

Address: 200 N. Main St. 17th Floor, Los Angeles, CA 90012

F-288 Number

CONTACT INFORMATION

Public Safety Section:

Film Unit:	Phone (213) 978-3670	Fax (213) 978-3613	Email: lafdfilm@lacity.org
Public Assemblage:	Phone (213) 978-6340	Fax (213) 978-3611	Email: lafdpau@lacity.org
Schools, Churches, Institutions:	Phone (213) 978-3660	Fax (213) 978-3612	Email: lafdsci@lacity.org

Valley Public Safety Unit:

6262 Van Nuys Bl. Suite 451, Van Nuys, CA	Phone (818)374-1110	Fax (818) 778-4911	Email: lafdvpsu@lacity.org
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FOR CUSTOMER USE ONLY

The following film/special event has been scheduled: (please circle selection below)

- | | | | | |
|-------------|----------------------|------------------------|----------------------------------|-----------------|
| A. Filming | D. Circus | G. Events within tents | J. Helicopter Landings | M. Other: _____ |
| B. Exhibits | E. Firework Displays | H. School Events | K. Events with open flames | |
| C. Shows | F. Carnivals | I. Church Events | L. Outdoor/Indoor Special Events | |

Requestor: _____ (Name)

Payment Method:

Company: _____ (Name)

Cash and/or Check
(Make check payable to City of Los Angeles)

Address: _____

(City, State, Zip)

Credit/Debit Card
(Please provide credit card information by phone or in person. See below for contact information. Please do not include any credit card information on fax or email transmission)

Phone: _____ Fax: _____

Advance Deposit
(Authorization Form required)

I hereby request that a Fire Department Inspector schedule a uniform fire safety officer for:

Credit Card on File
(Authorization Form required)

Site Address: _____

Event Name: _____

No. of inspectors authorized: _____ on _____ (Date)

For payments, please call (213) 978-3995;
For billing inquiries, please call (213) 978-3463;
For in-person payment or billing inquiries, go to 200 N. Main St. Rm 1620, Los Angeles, CA 90012.
You can also email us at lafd.arfso@lacity.org or fax to (213) 978-3414 or 3413.

at _____ or a time to be scheduled at a later date.
(Time)

FOUR HOUR MINIMUM CHARGE

I agree to pay the minimum fee of **\$340.00** for the first **four (4) hours** to cover the estimated costs for the uniform fire safety officer prior to obtaining a permit. Additional hours beyond the initial four hour minimum will be charged \$85.00 per hour. All hours are charged in whole hours. I further agree to be charged through the original credit card used for this authorization or be billed for any underpayment based on actual costs. Billed charges and all outstanding balances must be paid prior to any authorization for Uniform Fire Safety Officer service. A Claimant has one (1) year from date of service to request a refund of overpayment.

Name: _____ Signature: _____ Date: _____

FOR FIRE PREVENTION BUREAU USE ONLY

Division / Unit Number: _____

Inspector Name: _____
(Print Name) (Signature)

Telephone Number: _____

From: _____ To: _____
(Date/Time) (Date/Time)

Estimated Costs (Pre-payment)			
Number of Hours	Rate	Number of Inspectors	Total
4 or less	\$85		\$340 minimum
	\$85		
Total Estimated Costs			

FOR ACCOUNTING USE ONLY

Pre-payment received on: _____

Billing information verified by: _____
(initials & date)

Customer account cleared by: _____
(initials & date)

Actual Costs			
Number of Hours	Rate	Number of Inspectors	Total
4 or less	\$85		\$340 minimum
	\$85		
Total Actual Costs			

Dept. Revenue Codes:

- _____ FSF-3883-01 (Filming)
- _____ FSP-3883-02 (Public Assemblage)
- _____ FSS-3883-03 (Schools, Churches, Institutions)
- _____ FSC-3883-04 (Industrial/Commercial)
- _____ FST-3883-05 (Technical - Fire Development Services)
- _____ FSR-3883-06 (Research and Legal - Compliance)
- _____ FSV-3883-07 (Valley Public Safety)

Advance deposit drawn: _____
(initials & date)

Credit card Token Number: _____

RE No. _____

Date Invoiced _____

RF No. _____

Date Refunded _____

Under / (Over) Payment	
For Billing	
For Refund	

